

Pikeville Clinic

119 River Drive
Pikeville, KY 41501

Phone: 606-437-5500
Fax: 606-437-0873

www.pikecountyhealth.com



Belfry Clinic

25320 U.S. Highway 119 N.,
Suite 101
P.O. Box 854
Belfry, KY 41514

Phone: 606-353-7210
Fax: 606-353-6818

Pike County Board of Health Minutes

September 12, 2023

MEMBERS PRESENT:

Diana Thacker, Fiscal Court Appointee
Reggie Hickman, Judge Exec. Proxy
Traci Thornsbury, APRN
Debra Huffman, Lay Person
Stephanie Wallace, RPh
Mark Reed, MD
Randall Taylor, Engineer
Aaron Stanley, DMD

MEMBERS NOT PRESENT:

Joey Collins, DVM, Chairman
Laura Paula Jones, DO
Mary Ann Belcher, OD
Paul Maynard, MD

OTHERS PRESENT:

Tammy Riley, Director
Jim Cecil, Dir. of Administrative Services
Rebecca Williams, Staff
Stephanie Bentley, Staff
Ashley Ray, Staff
Mary Hall, Staff

"Leading our Community in Prevention"

Call to Order

Diana Thacker called the meeting to order at 6:04 pm. Roll call was completed, and it was noted that a quorum was present.

Adoption of Agenda

Tammy Riley informed the Board of Health that an amendment needed to be made to the agenda. She requested to have the agenda reflect the old business topic to precede the personnel topic.

A motion was made by Reggie Hickman to accept the amended agenda and a second was made by Mark Reed. The motion carried unanimously.

Approval of June 14, 2023 Minutes

A motion was made by Debra Huffman to approve the June 14, 2023, meeting minutes and a second was made by Aaron Stanley. The motion carried unanimously.

Financial Update

Public Health Taxing District Expense/Account Balances

Included is a copy of the updated Pike County Public Health Taxing District's account balances as of 9/12/23. Since the information was mailed last week, we received a couple of checks from the Sheriff's office for taxes collected in August and these amounts are reflected in the updated totals.

A listing of the expenditure that have been paid since the June board meeting was presented for review and approval. The expenditures paid total \$229,872, which represents the final transfer to the Health Department for FY22-23 and the yearly SPGE registration fee paid to the state. After reviewing, a motion was requested to approve the expenditures as presented.

A motion was made by Aaron Stanley to approve the expenditures and a second was made by Reggie Hickman. The motion carried unanimously.

Also presented was a copy of the Year End Public Health Taxing District Account Balances as of 6/30/23. For FY22-23, the Taxing District finished the year with \$8,218,476.54 in the bank, which is an increase of \$1,134,233.17 in comparison to the balance at the beginning of the year.

Mr. Cecil made the Board of Health aware that the 12-month certificates of deposit would be maturing within the next thirty to forty-five days and recommended that the Board approve renewal for another 12-month period. The current rates available are currently in the 5% range which will increase the projected interest earned during the year. After reviewing, a motion was requested to approve the renewal of the certificates of deposit with LPL Financial to maximize the amount of interest earned.

A motion was made by Aaron Stanley to approve the renewal of the certificates of deposit with LPL Financial and a second was made by Mark Reed. The motion carried unanimously.

FY22-23 FINAL REVENUE AND EXPENSE REPORTS

A copy of the final revenue and expense comparison report for FY22-23 was presented.

A quick review of the information shows an increase in total revenues prior to local tax of \$414,530 which represents a 9% increase in receipts. Overall, when including the local tax appropriations, the health department had an increase of \$608,902, which is an 11% increase.

At the same time, the total expenditures experienced an increase of 9.6% or \$531,276. The capital expenditure totals include planned amounts for various upgrades and improvements that we are continuing to complete and have been needed for some time. Our strong financial position has provided us the opportunity to complete and implement these one-time expenditures that we project to be finished by the end of FY23-24.

To provide a clearer picture of our continued overall positive financial position, the Statement of Changes in Fund Balances report was presented. This report reflects the net increases and decreases created during the closeout process in the various Health Department fund balances along with the net increase in the Public Health Taxing District. This report shows, that overall, there was a significant positive increase of \$1,122,797.40 cumulatively at the conclusion of the fiscal year ending June 30, 2023.

AUDIT

The fieldwork for the financial audits of the health department and taxing district for FY22-23 was started on Monday. The final written audit report is due by the end of October and will be presented at a future board meeting.

FY23-24 REVENUE AND EXPENSE REPORTS

Next a comparison of the revenue and expense reports for the first two months of the new fiscal year was presented.

On the revenue side the total receipts have increased by \$165,050 which is a 21% overall increase in comparison to the prior fiscal year.

On the expenditure side, overall, there is an increase of \$207,251, almost all of which is due to capital expenditures for the purchase of the five Hands vehicles and the building projects. These expenditures are covered with grant dollars in the state funding totals included in State Restricted and the DPH Block Grant. The total expenditures prior to capital are virtually the same amount in comparison to the previous fiscal year.

Clinic Update

Stephanie Bentley presented the Board of Health with a clinic update. The presentation compared clinic services for the 21-22 fiscal year to the 22-23 fiscal year. The number of patients had increased with the number of services remaining the same. The data indicated a small decrease in FP and WIC services

which were to be expected due to going back in person. Stephanie also updated on new projects implemented in clinic which included extended summer hours, additional community outreach for offsite physicals, immunizations, and health fairs. She also added the future plans of the clinic which included increasing the use of the truck for mobile immunization clinics, continuing to implement QI projects, and focus on ways to improve health equity.

Old Business

Update on building upgrades

Mrs. Riley provided the board with an update on the building, maintenance, and repairs projects that have been completed to the Health Departments facilities and grounds along with an anticipated timeline and list of things to be completed next.

Grants and program updates

Mrs. Riley gave an update on many of the grants and programs the health department has received. The update included information on Rebuild, HANDS, Pallotine, Tobacco Settlement, Health Equity of the Arts, Diabetes and Tobacco Education, and Office of Highway Safety/Car Seat Program. Information was shared on how the grant monies have been used to purchase new fleet, dental equipment, car seats, and help with the remodeling of the Hands department.

Personnel

Executive Session for Discussion of Personnel Issues

A motion was made by Reggie Hickman at 6:59 pm for the Board to move into executive session, and a second was made by Mark Reed. The motion carried unanimously.

Return from Executive Session

A motion was made by Debra Huffman at 7:11 pm to return the Board from executive session with a second made by Randall Taylor. The motion carried unanimously.

Reggie Hickman announced that on a motion made by himself with a second by Mark Reed, the Board of Health approved a 5% lump sum payment to all eligible employees. The disbursement will be planned for the first December payroll. The motion carried unanimously.

New Business

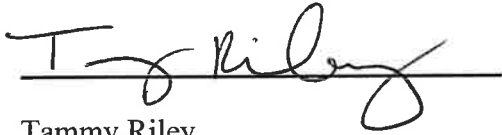
No new business.

Adjourn

A motion was made by Diane Thacker to adjourn and a second by Debra Huffman. The motion carried unanimously.

The meeting adjourned at 7:15 pm. The next scheduled meeting is set for December 12, 2023, at 6:00 pm.

Respectfully Submitted:

A handwritten signature in cursive script, appearing to read "Tammy Riley", written over a horizontal line.

Tammy Riley
Public Health Director II
Secretary to Board

A handwritten signature in cursive script, appearing to read "Joey Collins, DVM", written over a horizontal line.

Joey Collins, DVM
Chairman of the Board