

Pikeville Clinic

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Pike County Board of Health Minutes

March 12, 2024

MEMBERS PRESENT:

Diana Thacker, Fiscal Court Appointee
Williams Spears, Judge Exec. Proxy
Mary Ann Belcher, OD
Traci Thornsby, APRN via Zoom
Paul Maynard, MD via Zoom
Billy Rowe, RPh
Aaron Stanley, DMD Via Zoom

MEMBERS NOT PRESENT:

Debra Huffman, Lay Person
Laura Paula Jones, DO
Mark Reed, MD
Joey Collins, DVM, Chairman
Randall Taylor, Engineer

OTHERS PRESENT:

Tammy Riley, Public Health Director
Jim Cecil, Dir. of Administrative Services
Rebecca Williams, Staff
Stephanie Bentley, Staff
Mary Hall, Staff
Lisa Wilcox, Staff
Delana Gilliam, Staff

"Leading our Community in Prevention"

Call to Order

Diana Thacker called the meeting to order at 6:00 pm. Roll call was completed, and it was noted that a quorum was present.

Roll Call

A new member, Billy Rowe, introduced himself. Each Board of Health member gave a short introduction of themselves and their years of service on the Pike County Health Department's Board of Health. Mrs. Riley welcomed Mr. Rowe to the Board of Health.

Adoption of Agenda

A motion was made by Diana Thacker to accept the amended agenda and a second was made by William Spears. The motion carried unanimously.

Approval of December 12, 2023 Minutes

A motion wasn't made to approve the December 12, 2023, meeting minutes. In the upcoming June 11, 2024 meeting, the December 12, 2023 and March 12, 2024 meeting minutes will be reviewed.

Financial Update

Public Health Taxing District Expense/Account Balances

Included is a copy of the updated Pike County Public Health Taxing District's account balances as of March 12, 2024. Since the information was mailed last week, we received a couple of checks from the Sheriff's office for taxes collected in February and these amounts are reflected in the updated totals along with interest credited to our account with Citizens Bank.

Also included is the disbursement that has been made since the December Board meeting. This disbursement was for the initial transfer to the Health Department's operating account in the amount of \$500,000. After reviewing, I request a motion to approve the disbursement as presented.

FY23-24 REVENUE AND EXPENSE REPORTS

Next is a comparison of the revenue and expense reports for the first eight months of the new fiscal year.

On the revenue side the total receipts have increased by \$742,389, which is a 26% overall increase in comparison to the prior fiscal year.

On the expenditure side, overall, there is a 14% increase of \$495,113. The majority of the increase is due to one-time planned capital expenditures that include the purchase of the five Hands vehicles and the building projects. These expenditures are covered with grant dollars in the state funding totals included in State Restricted and the DPH Block Grant.

A motion was made by Willaim Spears to accept the financial update and a second was made by Dianne Thacker. The motion carried unanimously.

Old Business / Personnel

Phelps Project and Personnel

Tammy Riley requested closed executive session for discussion of the Phelps project and personnel.

A motion was made by Diana Thacker at 6:11 pm for the Board to move into executive session, and a second was made by William Spears. The motion carried unanimously.

Return from Executive Session

A motion was made by Mary Ann Belcher at 6:26 pm to return to the Board from executive session with a second made by William Spears. The motion carried unanimously.

Billy Rowe announced the action made by the Board of Health that Jim Cecil will function as delegate to the Chairman of the Board to process the Director's timesheets and related requests in Workday.

A motion was made by Billy Rowe to approve Jim Cecil to process the Director's timesheets and related request in Workday, and a second was made by William Spears. The motion carried unanimously.

Mary Ann Belcher announced the second action made by the Board of Health in executive session. The Board decided that non-exempt and exempt status will remain the same for all current employees as we transition to Workday.

Mary Ann Belcher made a motion to approve non-exempt and exempt to remain the same as we transition Workday, and a second motion was made by Billy Rowe. The motion carried unanimously.

Diane Thacker announced during closed session the Board awarded the Phelps project to Jigsaw.

Diane Thacker made a motion to approve Jigsaw for the Phelps project, and a second was made by Mary Ann Belcher. The motion carried unanimously.

Jim Cecil requested \$500,000 be moved from taxing district to the health department account.

Mary Ann Belcher made a motion to approve moving \$500,000 from taxing district to the health department account, and the second was made by William Spears. The motion carried unanimously.

Jim Cecil recommended transferring \$2,000,000 taxing district funds to a CD at Pinnacle Bank. A 4.75% rate was quoted by a Pinnacle Bank representative.

Mary Ann Belcher made a motion to approve moving \$2,000,000 in taxing district funds to Pinnacle Bank in CDs, and Diane Thacker seconded the motion. The motion carried with six voting yes and one abstention. Billy Rowe abstained from the vote due to conflict of interest.

Update on Building and Grant Projects

Ms. Riley provided the board with an update on the building, maintenance, and repairs projects that have been completed to the Health Departments facilities and grounds along with an anticipated timeline and list of things to be completed. Ms. Riley provided an update on grant funding received for the current fiscal year and a general overview of the grant projects.

New Business

Budgetary Account and Reporting System (BARS)

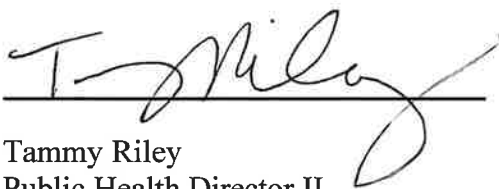
Ms. Riley provided the board with a brief overview of the new Workday/BARS system being implemented in the health departments. She explained that it is still in the testing phase. It was planned to be pushed out April 2024 but has been delayed until July 2024.

Adjourn

A motion was made by Diane Thacker to adjourn and a second was made by Billy Rowe. The motion carried unanimously.

The meeting adjourned at 6:51 pm. The next scheduled meeting is set for June 11, 2024, at 6:00 pm.

Respectfully Submitted:



Tammy Riley
Public Health Director II
Secretary to Board



Joey Collins, DVM
Chairman of the Board